This agreement is between The Society for Cardiovascular Angiography and Interventions Foundation, hereinafter, SCAI, and ORGANIZATION, hereinafter, YOUR ORGANIZATION.

**CONTACT INFORMATION**

Your Organization:  
Primary Contact:  
Program Title:  
Address:  
Email:  Phone:  

**PROGRAM INFORMATION**

Program Website:  Date:  
Location:  
Program Director(s):  
Program Curriculum / Faculty: *Please attach a summary of the program curriculum, with the names and titles of all faculty.*

**ROLES AND RESPONSIBILITIES**

**PROMOTION**

Your Organization will take primary responsibility for promoting the program. SCAI will assist in these efforts by:

- Providing a one-time use of the SCAI mailing list. Your organization will work with InFocus Marketing for mail list fulfillment, paying directly for mailing services such as addressing mail, postage, and delivery to the post office;
- Providing a posting and link to your organization’s website in the online calendar of events, weekly emails, and the co-providership section of the SCAI website;
- Providing a SCAI logo for use in all program marketing materials;
- Providing a listing of the program in the *SCAI This Week* eBrief calendar up until the time of the program;
- Color banner ad/logo on the SCAI co-providership page;
- One email blast sent to SCAI membership on the behalf of your organization;
- Distribution of program brochures for the meeting will occur at SCAI events as applicable;
- Acknowledgment and event posting on the official SCAI Facebook page.

**RECOGNITION**

Your organization will recognize SCAI as a program co-provider or co-sponsor on all program and promotional materials, including websites. In all instances in which your organization’s logo appears on program material, the SCAI logo should appear.

*SCAI requires that your organization include the FSCAI or MSCAI designation in all faculty listings, as appropriate.*

Your organization will assist SCAI with their membership recruitment efforts by making the SCAI membership application and other SCAI brochures available to participants during the program. SCAI will provide these materials.
ROLES AND RESPONSIBILITIES (Continued)

DISCOUNTS
If registration fee discounts are available to members of Your organization, the discounts will be extended to members of SCAI as well.

FEES
Your organization will remit $7,000 (payable to “SCAI”) for platinum level co-providership.
An additional $3,000 fee will be charged for expedited review (i.e. review before the next scheduled education committee meeting).

FUNDRAISING
Your organization will take responsibility for all program fundraising.

REVENUE AND FINANCIAL RISK
Your organization assumes all financial risk and retains any excess income after all expenses are paid.

TERM
The term of this platinum co-providership agreement will be one year from the date it is signed, up to the start of the program.

COMPLIANCE WITH ACCME
Your organization will ensure compliance with all requirements of the Accreditation Council for Continuing Medical Education (ACCME) and the American Medical Association’s Physician Recognition Award (AMA PRA™) for awarding category 1 credit. Your organization will process credit certificate requests.

CONTENT CONTROL
Your organization will take responsibility for ensuring the scientific quality and integrity of the program.

PROGRAM MANAGEMENT
Your organization will take responsibility for all program development and management tasks.

PROGRAM SUMMARY AND ATTENDEE LISTING
Your organization will provide SCAI with one copy of the program evaluation summary and attendee list within 30 days of the end of the program.

AGREEMENT

The undersigned agree to the conditions stipulated above.

Name/Title Your Organization: ________________________________ Date: __________________
Francesca Dea, CAE, SCAI Executive Director: ________________________________ Date: __________________

Please sign and date this application and return it, along with a copy of the program curriculum, to the following (SCAI will return one signed copy to your organization upon approval):

SCAI, Education Department
1100 17th Street NW, Suite 330
Washington, DC 20036
Phone: 800.992.7224
Fax: 866.733.2576
Email: cme@scai.org
Please submit the following information with the application for SCAI Education Committee approval.

- **Program name, agenda, date, location, directors, and link to the program website**
  
  Information will be included on scai.org’s online calendar of co-provided events and SCAI’s Facebook page as an event posting.

Please email materials to cme@scai.org.

**NEXT STEPS:**

**Within 30 days** of SCAI co-providership approval, please submit the following information and materials:

1. **Color banner ad/logo to be displayed on scai.org’s online calendar of co-provided events**
   
   **Format:** JPEG or GIF, web-optimized
   
   **Dimensions:** 200 pixels (wide) x 125 pixels (tall)

2. **Artwork/mailing approval**
   
   Send a sample of the final mailing piece for approval to the SCAI Education Department at kjohnston@scai.org. Please ensure that FSCAI and/or MSCAI credentials for SCAI fellows and master interventionalists are included, and that the SCAI logo is placed under the listing of co-providers in the mailing piece.

3. **Mailing list fulfillment for program mailing**
   
   Once SCAI approves the mailing piece your organization will be notified along with InFocus Marketing, Inc., our mailing list vendor. Please contact Shar Russell (srussell@infocusmarketing.com; 800.708.5478 x3258) with InFocus Marketing, Inc. to coordinate mailing list fulfillment and your program mailing, paying directly for mailing services such as addressing mail, postage, and delivery to the post office.

4. **One email blast to be sent to SCAI membership on the behalf of your organization**
   
   **Format:** Zipped folder, including email blast HTML file and images
   
   **Distribution:** Please prioritize three weeks for distribution based upon preference

5. **SCAI will distribute your program brochures at SCAI events, as applicable.**
   
   Please mail 50 program brochures for your meeting to: SCAI, Education Department
   
   1100 17th Street NW, Suite 330
   
   Washington, DC 20036